

## Causa #WeCountOregon's Canvasser Job Description (Salem)

### Mission

Causa works to improve the lives of Latinx immigrants and their families in Oregon through advocacy, coalition building, leadership development, and civic engagement. Latinx immigrants and their families are the heart of Causa and inspire, implement, and champion our work.

### Vision

Causa envisions a world where everyone has the opportunities and resources needed to thrive. We envision a community that welcomes and values the contributions, strengths, and assets of Latinx immigrants and their families.

Causa is one of 13 organizations participating in a statewide and community-led **#WeCountOregon** campaign that focuses on engaging Oregon's hard-to-count communities: people of color, immigrants, rural people, children under 5, and renters. #WeCountOregon is working to ensure that the Census is equitable, fair, and just and that every Oregonian is counted in the 2020 U.S. Census.

### Job Description

Causa is seeking energetic, community-minded canvassers to join the #WeCountOregon campaign. Under the direction of the Census Equity Manager, canvassers will carry out a grassroots effort to Get-Out-The-Count. This is a part-time position that involves conversing with folks in immigrant communities and highlighting the importance of Census participation.

Job duties include:

- Phone banking
- Door to door canvassing
- Databasing, reporting, and tracking fieldwork
- Attending daily debriefs with the campaign team
- Turning in time-sheets and other administrative materials according to deadlines assigned

The ideal candidate will have the ability to represent Causa at a high level, is at ease under pressure, can make tight deadlines, is well-organized, has good attention to detail, and is able to follow verbal instructions.

**Canvassers must be able to work up to 25 hours a week on the following schedule:**

**(exact schedule may vary)**

- Tuesday 4:00–8:00 PM
- Wednesday 3:30–7:30 PM
- Thursday 4:00–8:00 PM
- Saturday 1:00–7:00 PM
- Sunday 10:00 AM–8:00 PM

Lunch or Dinner will be provided each workday.

### **Requirements:**

1. Ability to work 4–8 hours per day, on scheduled workdays
2. A positive, can-do attitude
3. Passion for social justice and immigrant rights issues
4. Strong work ethic, dependable and proactive
5. Basic computer skills
6. Ability to show up on time
7. Ability to work well in a team setting
8. Ability to take direction and feedback
9. Goal-oriented
10. Some travel is required

### **HOW TO APPLY:**

Please send a resume to [fabian@causaoregon.org](mailto:fabian@causaoregon.org).

### **Preferences:**

- Spanish language proficiency
- Previous campaign experience and bilingual skills are a plus!

### **Additional Information:**

Supervisor: Census Equity Manager

Location: Salem

Duration: Temporary Position

Positions run from March 9th, 2020 until August 1st, 2020. Hours: Part-time (Maximum of 25 hours/week). Canvassers will work 3–4 days a week.

Evenings and weekends. Compensation: Pay is \$17/hr or \$18/hr for bilingual staff.