



**One Oregon Lane County Internship Description** | July 1st-December 31st 2017

## **ORGANIZATIONAL MISSION & VISION**

Causa works to improve the lives of Latinx immigrants and their families in Oregon through advocacy, coalition building, leadership development, and civic engagement. Latinx immigrants and their families are the heart of Causa and inspire, implement, and champion our work.

Causa envisions a world where all people have the opportunities and resources needed to thrive. We envision a community that welcomes and values the contributions, strengths, and assets of Latinx immigrants and their families.

## **ONE OREGON LANE COUNTY ORGANIZER INTERNSHIP**

### **Oregon is Our Home**

Oregon is home to thousands of immigrants and refugees, and our families who've been here for generations because a family member courageously immigrated to the state. Today, immigrants are critical to the state's cultural and economic vitality. We are your neighbors, your friends and your colleagues. Oregon is our home.

Many immigrants chose Oregon because it is a special place where its people believe in constitutional and human rights. We must protect those rights for everyone who calls Oregon home. All Oregonians should be treated with dignity and respect regardless of where they were born.

Tragically, Oregon's values are being threatened by local and national white nationalist groups that continue to push racist, anti-immigrant and anti-Muslim policies which are tearing apart our families and Oregon communities. We are fighting for our way of life. This is a watershed moment in defining who we are as a state; it's time to stand up for the compassion and values that make Oregon a place we are proud to live.

**One Oregon** is a statewide coalition that defends against anti-immigrant and anti-Muslim policies and ballot measures and works to ensure that all Oregonians, regardless of country of birth, are treated with dignity and respect

We have over 70+ member organizations who are a part of One Oregon. Managing the coalition is a full time job. This internship was created to support the Coalition Coordinator in Lane County where many new member organizations are present.

## **POSITION RESPONSIBILITIES**

### **GENERAL**

- Responsible for training new volunteers and coalition members.
- In charge of volunteer tracking.
- Attend team meetings.
- Database and track field work.
- Responsible for member communication i.e. texting, phone calls, emails, and letter writing.
- Report work updates during 1:1 check in's with supervisor.
- Build and maintain relationships with member organizations and volunteers

### **Lane County Coalition Engagement**

- Coordinate Lane County coalition members and report on progress regularly.
- Identify new strategic coalition members, support recruitment.
- Disseminate field materials and communication asks to coalition members.
- Track and report out on ballot measure processes and anti-immigrant efforts in Oregon.
- Coordinate external and internal communication efforts, and provide tools for coalition members to use in their internal communications.
- Develop and deliver trainings & presentations for Lane County coalition members' staff and volunteers.
- Participate in regional, state relationships to develop shared goals, raise resources and develop joint messages.
- Support Coalition Coordinator as needed.

### **POSITION QUALIFICATION:**

- Passion for social justice and racial justice
- Strong oral communication, research, organization, and writing skills
- Strong interpersonal skills; ability to build trust and maintain genuine relationships.
- Experience with grassroots community organizing, political campaigns, student organizing, and/or ballot measures is preferred
- Ability to work effectively in a fast-paced environment; must be well organized, detail-oriented.
- Willingness to work with and lead others, and willingness to speak in public
- Ability to work independently, with supervision, and as part of a team.
- Commitment to continued personal growth and leadership development.
- Bilingual/multilingual is a plus.

### **REQUIREMENTS**

Causa of Oregon is seeking student(s) that have strong organizational and interpersonal skills. Causa seeks someone with strong recruitment skills, knowledge of Causa, and facilitation. Applicants with more than one language skill(s) are highly encouraged to apply. Must have proficiency with Google Docs, email, texting, and have reliable transportation. Experience in organizational, campaign, canvassing organizing encouraged but not necessary

### **HOW TO APPLY:**

Please send a cover letter, resume, and list of references to [JOEL IBOA](#). Please indicate in your cover letter why interning with the One Oregon coalition is of interest to you, what skills you hope to gain from his internship, and skills you will bring to the internship.

Causa of Oregon is an equal opportunity employer committed to a diverse, multicultural work environment. People of color, people with disabilities, and people of diverse sexual orientations, gender expression, and identities are encouraged to apply.

**ADDITIONAL INFORMATION**

Intern supervisor: One Oregon Coordinator

Duration: Summer-Fall Semester (flexible).

Hours: Approximately 20 hours weekly.

Pay: \$500 monthly stipend available.